Tariq Javed, M.D.
*Neurological Surgery*



(NEW PATIENT PACKET 4 PAGES)

# NEW PATIENT INFORMATION

NEUROLOGICAL / NEUROSURGICAL EVALUATION
(Please complete pages 1 through 4 completely)

Patient Name: _____ Date of Visit: _____ Male / Female Age_____

Physician Requesting Consultation: _____Primary Care M.D. _____

Height _____ Weight _____

**HISTORY OF PRESENT ILLNESS**

Chief Complaint (Reason why you are here) _____

_____

Where are you having pain and unusual symptoms? _____

When did these symptoms start? _____ Symptoms started ☐Suddenly ☐Gradually

Are your complaints due to: ☐ACCIDENT ☐ INJURY ☐RECENT ILLNESS ☐OTHER_____

If this problem is due to an accident, is it work-related? ☐No ☐Yes Date of Accident _____

How did accident/injury occur?_____

Have you experienced similar symptoms prior to accident – injury?_____

Are you currently able to work? ☐No ☐Yes If no, last date of work _____

What tests have been done to evaluate this problem? _____

Which Physicians have seen you for this problem? _____

**REVIEW OF SYSTEMS** (Place 'X' in the box next to symptoms you are currently having)

**CONSTITUTIONAL:** ☐Fever ☐Fatigue ☐Weight Loss or Gain

**EYES, EARS, NOSE, THROAT:** ☐Hearing Loss ☐Ringing in Ears ☐Visual Loss ☐Double Vision ☐Nose Bleeds

**CARDIOVASCULAR:** ☐Heart Symptoms ☐Chest Pain ☐Irregular Heart Beat ☐Shortness of Breath

**RESPIRATORY:** ☐Shortness of Breath ☐Excessive coughing ☐Wheezing

**GASTROINTESTINAL:** ☐Nausea ☐Vomiting ☐Abdominal Pain ☐Constipation ☐Diarrhea

**HEMATOLOGICAL / LYMPHATIC:** ☐Anemia ☐Easy Bruising ☐Spontaneous Bleeding

**GENITAL/URINARY:** ☐Frequency / Pain Urinating ☐Difficulty Passing Urine ☐Blood in Urine ☐Sexual Dysfunction

**PSYCHIATRIC:** ☐Anxiety ☐Mood Swings ☐Other_____

**ENDOCRINE:** ☐Excessive Thirst ☐Excessive Urination ☐Excessive Sweating

**NEUROLOGICAL:** ☐Seizures ☐Paralysis ☐Memory Loss

**MUSCULOSKELETAL:** ☐Cramping ☐Weakness ☐Fatigue of Muscles ☐Joint Pain / Inflammation

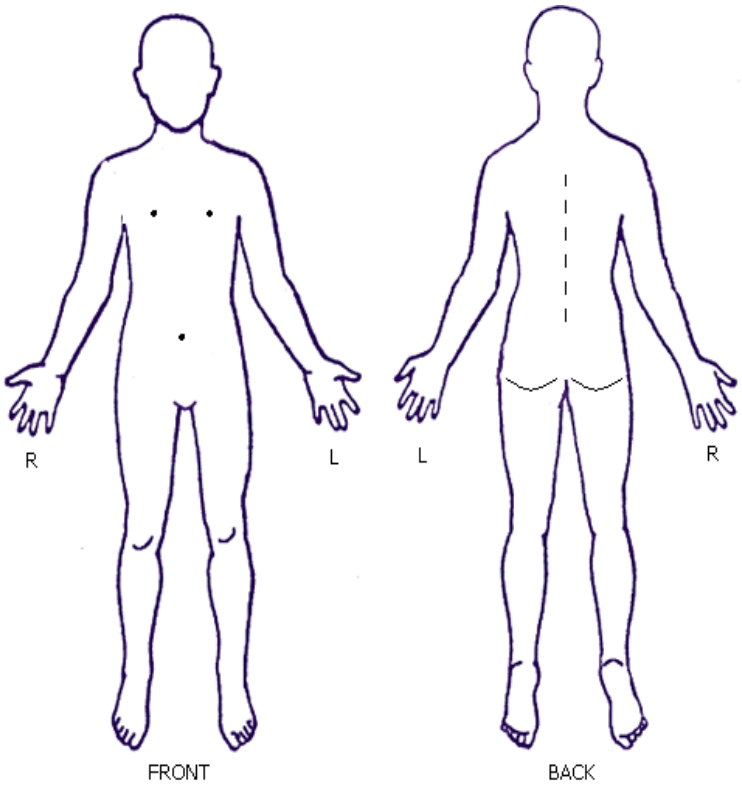
**INTEGUMENTARY:** ☐Skin Rashes ☐Other _____

I certify that the above CHIEF COMPLAINT, HISTORY OF PRESENT ILLNESS, FAMILY HISTORY AND SOCIAL HISTORY are accurate to the best of my knowledge.

_____Date: _____
Your Signature Date of Visit

Patient Name: _____ Date of Visit:_____

**Shade areas of pain, numbness and tingling *(please be specific)***




| | WORSE | BETTER | N/A |
|---|---|---|---|
| Walking | ☐ | ☐ | ☐ |
| Standing | ☐ | ☐ | ☐ |
| Sitting | ☐ | ☐ | ☐ |
| Lying Down | ☐ | ☐ | ☐ |
| Bending | ☐ | ☐ | ☐ |
| Bowel Movement | ☐ | ☐ | ☐ |
| Driving | ☐ | ☐ | ☐ |
| Coughing/Sneezing | ☐ | ☐ | ☐ |
| Rising from Sitting | ☐ | ☐ | ☐ |

Is there weakness of your arms? ☐ Yes ☐ No
Is there weakness of your legs? ☐ Yes ☐ No
How long can you sit with no / minimal pain? _____
How long can you stand with no / minimal pain?_____
How long can you walk with no / minimal pain? _____

**Have you had trouble controlling your bowels or bladder?**
☐ Yes ☐ No If yes, is this a new problem? ☐ Yes ☐ No

**What studies have you had for your symptoms?**
☐ Xrays ☐ CT Scan ☐ MRI ☐ Bone Scan ☐ Myelogram

☐ EMG / nerve test ☐ Bloodwork ☐ Discogram ☐ Other

**What treatments have you had for this pain?**
☐ Medications ☐ Physical Therapy ☐ Chiropractic

☐ Steroid Injections ☐ Surgery

☐Alternative treatment (massage therapy, acupuncture, etc)

PAIN SCALE **None 0 1 2 3 4 5 6 7 8 9 10 Worst**

LOCATION OF SEVERE PAIN _____

Expectation from visit:

_____

**PLEASE DO NOT WRITE BELOW LINE**

BP:_____ P:_____ R:_____

631 Campbell Hill Street
Suite 100
Marietta, GA 30060
Phone: 770-422-0444
Fax: 770-422-4412

# NORTHSIDE HOSPITAL

**Southeastern Neurosurgical Specialists**

Patient Name _____

Date of Birth _____ / _____ / _____
Month Day Year

**English** - Spanish

## FINANCIAL ACKNOWLEDGEMENT

ASSIGNMENT OF BENEFITS: Unless I have specified otherwise, verbally or in writing, in consideration of the services provided at Northside Hospital, I hereby assign and transfer to the Hospital and other medical providers all hospital and medical provider benefits payable under my insurance policies or benefit plans. I hereby assign and transfer all related rights and remedies due under the insurance policies or benefit plans that I have identified or will identify in connection with all services rendered, including but not limited to all rights and remedies pursuant to applicable state, federal and ERISA regulation. I hereby assign and transfer all rights to the Hospital and other medical providers applicable under ERISA, federal or state regulation to pursue any benefit denial, limitation of coverage or request for an administrative review of fiduciary duties involving administration of benefits by the U. S. Dept of Labor, the Department of Community Health or the Department of Insurance. I authorize and direct the insurance company to pay all such benefits to the Hospital and appropriate medical providers. I understand that assignment does not relieve me of any responsibility I may have for payment of charges not paid by the insurance company, unless otherwise provided by the terms of an agreement between the insurance company and the Hospital. If admission is for pregnancy, assignment of benefits will also apply to any newborn child. I certify that the information I have provided with respect to my coverage is true and accurate. I also understand that Northside Hospital may have to submit my health information for this or a related claim, including confidential information (i.e. mental health, alcohol/drug abuse or HIV/AIDS), for payment purposes. This assignment will remain in effect until revoked by me in writing.

PRECERTIFICATION: **I understand** that my insurance policy may require compliance with a utilization review program to make certain that health care benefit funds are expended when justified. **I understand** that it is the utilization review program's responsibility to review proposed elective admissions and anticipated courses of treatment. **I understand** that if the utilization review program determines that admission is necessary and appropriate and issues certification, the benefits of my health plan will be made available to me in accordance with the terms of my policy. However, if certification is denied, health care benefits may be withheld. **I understand** that precertification may be the responsibility of the patient or financially responsible party and his or her physician. **I understand** that Northside Hospital is willing to admit as requested by my physician. **I also understand** that I may be financially responsible for all hospital charges incurred as a result of admission should the utilization review program refuse to certify that the admission is appropriate, or should the certification effort occur too late to be valid. **I understand** that to protect myself from unnecessary personal financial losses, I must provide insurance coverage at time of registration, review my obligations with my insurance company, utilization review program, and personal physician without delay.

ABOUT YOUR BILLING:

***Hospital and Provider-Based Services*** — In addition to a bill received from Northside Hospital, you may receive a bill for the professional component of treatment. Although Northside Hospital may be a provider in an insurance network, the physician or professional service group may or may not be a covered provider of service. Medicare and Medicare Advantage patients will receive a coinsurance liability estimate. If the care received is outpatient care, the insurance carrier will process the claim(s) on an outpatient basis. Outpatient services may require co-insurance, deductible and/or co-pay, depending on insurance policy benefits.

***Physician Practice Locations*** — If services are received in a physician practice, which is not a provider-based outpatient location of Northside Hospital, insurance benefits will be processed as a physician office visit.

FINANCIAL RESPONSIBILITY: Payment in full is expected at the time services are received. Accounts more than 30 days past due will accrue interest at the rate of 8 percent annually. This interest does not apply to deductibles/copayments of Medicare/Medicaid or other governmental programs. **(Accounts under an agreed alternate payment contract will not be considered past due, provided the plan is accepted in writing in accordance with Northside Hospital's Payment Installment Agreement Plan up to one hundred eighty (180) days of service, depending upon the Payment Plan established, with all conditions of the payment plan met.)** Insured patients are required to pay identified co-pay, unsatisfied deductible, and estimated co-insurance prior to any elective services unless alternate arrangements are made. Uninsured patients are required to make payment in full prior to any elective services unless alternate arrangements are made. This provision does not apply, and payment will not be requested, prior to emergency screening and stabilizing treatment as required by federal law.

_____ **I authorize Northside Hospital, or any of its affiliates, agents, contractors or business associates, to contact me (by any telephone numbers, email addresses or other contact points provided by me or on my behalf) by the use of any automatic dialing system, by pre-recorded forms of voice/messaging systems, by electronic mail owned or used by the guarantor/responsible party, by telephone or by cell phone for reasons related to the services I received at Northside Hospital or payment for the services I received at Northside Hospital, including but not limited to, debt collection purposes. I further understand and acknowledge that my consent in receiving the aforementioned communications is not required nor is it a preceding condition to receiving health care services at Northside Hospital.**

_____ **I do not agree with the above statement and do not wish to be contacted by the use of any automatic dialing system; by pre-recorded forms of voice/messaging systems; by electronic mail or by receiving voice messages on my cell phone, except for clinical issues**

***By signing below, I acknowledge and agree that I have read or had this form read to me and I understand and agree to its contents.***

_____ _____ _____
PATIENT / REPRESENTATIVE DATE RELATIONSHIP TO PATIENT

**Interpreter Signature** _____
**Note:** If phone interpretation used, record interpreter ID #

## RECEIPT OF NOTICE OF PRIVACY PRACTICES ACKNOWLEDGEMENT

I acknowledge receipt of the Notice of Privacy Practices ("Notice") from Northside Hospital, Inc. and the Northside Hospital medical staff. The Notice provides information about how Northside Hospital and the Northside Hospital medical staff members may use and disclose my health information. I have been encouraged to read the Notice in full.

I understand that Northside Hospital and its Medical Staff members operate as an "organized health care arrangement" and have presented me with a joint notice of privacy practices. Although the Hospital and Medical Staff members have established an organized health care arrangement for purposes of complying with privacy laws, some or all of the health care professionals performing services in this hospital or its outpatient centers are not employees or agents of the Hospital and remain independent contractors. Independent contractors are responsible for their own actions and Northside Hospital shall not be liable for the acts or omissions of any such independent contractors.

I understand that the Notice is subject to change. If Northside Hospital changes the Notice, I may obtain a copy of the revised Notice at Northside's website (www.northside.com).

_____ _____ _____
PATIENT / REPRESENTATIVE DATE RELATIONSHIP TO PATIENT

**INABILITY TO OBTAIN ACKNOWLEDGEMENT FOR RECEIPT OF PRIVACY PRACTICES**

☐ **Patient/Representative refused to sign** ☐ **Patient not competent to sign and legal representative not present** ☐ **Other** _____

**Interpreter Signature** _____
**Note:** If phone interpretation used, record interpreter ID #

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## ANNUAL ACKNOWLEDGEMENT

# NORTHSIDE HOSPITAL

**English** - Spanish

PATIENT'S NAME: _____ DATE OF BIRTH:_____

BY SIGNING BELOW I ACKNOWLEDGE AND AGREE THAT:

**Consent To Routine Procedures.** I consent to medical care and procedures while I am a patient at one or more Northside Hospital affiliated medical practices ("Practice"). This includes non-invasive testing or procedures, such as routine exams, needle sticks, physical assessments and treatments, administration of medications, drawing blood, bodily fluids or tissue samples, insertion of tubes, imaging procedures or physical therapy ("Routine Procedures") recommended by my physician or other provider. I also consent to minor procedures performed under local anesthesia, such as bone marrow aspiration or removal of skin tags. ("Minor Procedures.")

The Routine Procedures may be performed by physicians, nurses, technicians, physician assistants or other healthcare professionals. The Minor Procedures are performed by a physician or qualified mid-level provider. While these Procedures are routinely performed without incident, there may be material risks associated with each. It is not possible to list every risk for every Procedure, but in rare circumstances, the procedures may cause infection, loss of limb or function, damage to tissue or implants, paralysis or death. If I have any questions or concerns regarding these Procedures, I will ask my physician for more information. If I do not consent to a procedure, I will tell my physician or other provider when they recommend the procedure.

**Testing And Disposition Of Specimens, Devices, Foreign Objects.** I consent to each Practice or any lab used by the Practice retaining any tissue specimens, medical devices, foreign objects, or fetal remains removed, expelled or otherwise separated from my body. I agree that these items may be examined by pathologists, used for scientific or teaching purposes, and disposed of or retained according to the discretion of the Practice or lab, unless I request otherwise in writing before the procedure. I will let the Practice know if I have other requests for handling specimens. Any items I do not retrieve within fourteen days after the Procedure will be disposed of.

**Consent To Download Prescription Records.** Each Practice may download my medication history from pharmacies, health plans, and other healthcare providers and include it in my electronic medical record to improve the coordination of my medical care. This may include information about medications prescribed to me for mental health conditions, sexually transmitted diseases, substance abuse disorders, and HIV/AIDS. If I do not want the Practice to obtain this information, I will cross through and initial this paragraph. Refusal to allow downloading prescription records does not prevent my physician from viewing records under the Georgia Prescription Drug Monitoring Program for narcotics.

**Testing For Blood-Borne Pathogens.** Georgia law allows testing for blood-borne pathogens in certain situations. (1) If a health care worker is exposed to my blood (e.g., suffers a needle stick), my blood may be tested for diseases including HIV/AIDS. Additional information about this test is available. I will be informed of test results. (2) If I am an obstetrical patient in the third trimester of pregnancy, the Practice may test me for HIV and syphilis as required by Georgia law. If I want to refuse HIV or syphilis testing, I will cross out and initial this sentence. 3) For all other patients, if my physician recommends an HIV test, he or she will notify me and I will have the right to refuse the test at that time.

**Students.** The Practice is engaged in health care education. At times care, examination and treatment may be delivered by students under the supervision of a physician or other authorized Practice personnel. Students will never have primary responsibility for my care; there will always be fully licensed health care professionals supervising the students and available to assist me. If I do not want students to participate or observe my care, I will cross through and initial this paragraph.

**Medications From Outside Source.** I agree to notify the Physician about medicines (including supplements and herbal products) that I am taking and to follow the Physician's instructions. If I bring medicine to a Practice for administration, the Practice may examine it so that it can be documented on my record, but the Practice is not responsible for the safety or proper dispensing of medication.

**Privacy, Individuals Involved In My Care.** I understand that, unless I request confidentiality, the privacy laws allow the hospital to communicate with family members or others who may be involved in my care. I agree that the providers can communicate with me in the presence of family members or others who come with me to my appointment. If I object, I will notify my provider and ask my family to leave when the provider is discussing care with you.

**Telemedicine** I consent to telemedicine consultations as recommended by my physician. My medical information may be discussed with Georgia licensed health professionals through telecommunication technology and, in some cases, a physical examination will be performed. A non-medical technician may be present to assist with the technology and, unless I object, audio or video recordings may be taken during the consultation. I can withhold or withdraw consent to the telemedicine consultation at any time without affecting your right to future care or treatment, or risking the loss or withdrawal of any Medicaid benefits to which you would otherwise be entitled. If I do not consent to a telemedicine consultation, some services may not be available at all Northside locations. All state and federal laws, including privacy and confidentiality, apply to records of the telemedicine consultation.

**PHOTOGRAPHY AND RECORDING.** Providers may take photographs or videotapes of patients for medical documentation or identification. Photographs and related information may be published in professional journals or medical books, or used for any similar purpose in the interest of medical education, knowledge or research; provided, however, that in any such publication or use, I will not be identifiable. No protected health information will be released without my consent.

Some or all of the health care professionals performing services in this facility are independent contractors and are not facility agents or employees. Independent contractors are responsible for their own actions and the facility shall not be liable for the acts or omissions of any such independent contractors.



## NORTHSIDE HOSPITAL AFFILIATED MEDICAL PRACTICE
## ANNUAL ACKNOWLEDGEMENT – CLINICAL ISSUES

**BY SIGNING BELOW I ACKNOWLEDGE AND AGREE THAT:**
The practice of medicine is not an exact science. No guarantees have been made to me as to the result of any treatment or examination in the Practice;
The healthcare professionals participating in my care will rely on my medical history and other information obtained from me, my family or others having knowledge about me, in determining whether to perform or recommend the Procedures; therefore, I agree to provide accurate and complete information about my medical history and conditions; I consent to participation in and assistance with the Procedure(s) by Practice employees, medical personnel under the direct supervision and control of the Physician, and other medical personnel involved in my care; and if a health care worker is exposed to my blood as a result of care provided at this practice, my blood may be tested for HIV/AIDS.

**I have read or had all pages of this form read to me and understand its contents. All statements that I do not approve of were stricken before I signed this form. If I am signing this form on behalf of another person, to the best of my knowledge, I am legally authorized to consent on that person's behalf.**

| | | | | | |
|---|---|---|---|---|---|
| Witness | Date | Time | Signature of Patient or Legal representative | Date | Time |
| Interpreter (Note: if phone interpretation used, record interpreter ID#) | | | Relationship to patient | reason patient can't sign | |

**NOTICE OF NON-DISCRIMINATION**

Northside Hospital complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. **ATTENTION:** If you speak a language other than English, language assistance services, free of charge, are available to you. Call 404-845- 5898 (Atlanta/Forsyth); 678-493-1507 (Cherokee)

Northside Hospital cumple con las leyes federales de derechos civiles aplicables y no discrimina por motivos de raza, color, nacionalidad, edad, discapacidad o sexo.

**ATENCIÓN:** si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 404-845-5898 (Atlanta/Forsyth); 678-493-1507 (Cherokee).

Northside Hospital tuân thủ luật dân quyền hiện hành của Liên bang và không phân biệt đối xử dựa trên chủng tộc, màu da, nguồn gốc quốc gia, độ tuổi, khuyết tật, hoặc giới tính.
**CHÚ Ý:** Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 404-845-5898 (Atlanta/Forsyth); 678-493-1507 (Cherokee)



**NORTHSIDE HOSPITAL AFFILIATED MEDICAL PRACTICE**
**ANNUAL ACKNOWLEDGEMENT – CLINICAL ISSUES**

631 Campbell Hill Street
Suite 100
Marietta, GA 30060
Phone: 770-422-0444
Fax: 770-422-4412

# NORTHSIDE HOSPITAL

**Southeastern Neurosurgical Specialists**

**English** - Spanish

Full Name: _____ Date of Birth _____
*(First) (Middle) (Last)*

**Gender (circle)** Male Female **Marital Status (circle)** Single Married Divorced Widowed

Address _____ City _____ State _____ Zip _____

*Preferred Phone Number ☐ home ☐ cell _____

*Email _____

Ethnicity ☐ Hispanic or Latino ☐ Not Hispanic or Latino ☐ Unknown/Declined

Race ☐ American Indian/Alaskan Native ☐ Asian ☐ Black/African American ☐ Native Hawaiian/Pacific Islander
☐ White ☐ Other ☐ Unknown/Declined

Preferred Language ☐ English ☐ Spanish ☐ Chinese(Cantonese) ☐ Chinese(Mandarin) ☐ French ☐ German
☐ Italian ☐ Japanese ☐ Portuguese ☐ Russian ☐ Other

Employer _____ Employer Phone _____

**Preferred Communication for Appointment Reminders:** ☐ Phone Call ☐ Automated Text ☐ Automated Email

*If this practice lacks the capability for text or email reminders, may we use the phone number for reminders* ☐ yes ☐ no.

**Pharmacy Information**

Pharmacy Name _____ Phone _____ Fax _____

Pharmacy Address _____

**Guarantor if not the patient (financially responsible party for minor or incapacitated adult):**

Name _____ Date of Birth _____ Relationship to Patient _____

Address _____ City _____ State _____ Zip _____

*Preferred Phone Number ☐ home ☐ cell _____ *Email _____

***Note:** *By providing a phone number or email address, you are consenting to being contacted at that number or address regarding your treatment or billing information. In addition, your email will be used to invite you to join our secure patient portal if available at the practice. To ensure the security of your information, it is against our policy to email patient information. You may complete the Request for Confidential Communications form to request limitations on the method or content of communication.*

**Emergency Contacts Information and Relationship to Patient:**

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

**Referring Physician Information:**

Physician Name _____ Specialty _____ Office Name _____

Address: _____ Phone _____ Fax _____

**Primary Care Physician Information (if different than referring physician):**

Physician Name _____ Specialty _____ Office Name _____

Address: _____ Phone _____ Fax _____

Does your insurance require a referral? ____YES ____NO; **if yes,** please provide the referral to the receptionist

| | **Primary Insurance** | **Secondary Insurance** |
|---|---|---|
| Name of Insurance | | |
| Name of Policy Holder | | |
| Date of Birth of Policy Holder | | |
| Policy/Member ID Number | | |
| Group/Plan Number | | |
| Phone Number | | |
| Effective Date of Policy | | |

**Patient/Guarantor Signature** _____ **Date** _____

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## PATIENT REGISTRATION FORM